

# WUFA

## Pre-School Newsletter December 2017

December is already upon us and the glitter and preparations for our "Tiptoe Nativity and Sing song" are in full swing. For full details please see below!

On Monday 6<sup>th</sup> of November we held the WUFA annual general meeting (AGM), thank you to the parents that were able to attend and to those that have decided to come and join our committee. It was a productive evening; the full minutes can be found on WUFA website or the Charities commission website.

Our Pre-School children have had some lovely trips out this month. We have been to the Library to look at some wintery books with Zoe, the Museum to explore the dinosaurs and we also had a very special trip to the St Mary Magdalene Church in Woodstock. The children made some poppy pictures and a wreath and we gave these to Alice the Curate. This Church has recently re-opened its doors following an extensive refurbishment and it was lovely to spend some time there, the children really enjoyed themselves. Thank you for having us!

### Library Trip



### Armistice Day



### Outdoor play at WUFA:

Now the weather is cooling down, please ensure all children come to WUFA dressed appropriately with clearly labelled warm clothes/boots and a spare set in their bags. (Any unlabelled clothes will be marked by us or put in lost property)

## Individual Learning, Interests and WOW moments:

Each child's Keyperson/buddy is responsible for their child's individual Learning Journey and planning whilst at WUFA. If your child has any particular interests, please do let us know so we can incorporate it into their planning. We also like to receive WOW moments and feedback from you as parents.

Our focus story for the next two weeks is the "Stick Man". This is a lovely story which focuses on rhyming sounds and rhythm. We will also be working hard to consolidate all of our children's learning from this term.



## Important information from the Oxfordshire County Council Funding team:

Is your child 3 years old before 31 December 2017? Now is the time to check if you are eligible for 30 hours childcare. All 3-year olds children receive 15 hours childcare per week (term time). Children of working parents may be eligible for an additional 15 hours. Visit [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk) now to find out if this applies to you. If you don't apply before 31 December you will have to wait until April 2018 to take up your additional hours.

If you are already benefiting from the 30 hours don't forget to re-validate your eligibility every 3 months via your online childcare service account.

## Notice Period for Pre-School sessions:

A gentle reminder as we approach the end of term that there is a notice period of 1/2 term for cancelling or changing sessions, if we do not receive the appropriate notice you will be billed for next term.

### Useful Contact numbers, emails, links

Name:	Contact:
WUFA Manager: Kate Bailey Deputy Manager: Donna Pratley Admin Manager: Rachel Peters	01993 8100 44 office@wufa.co.uk Web: wufa.co.uk
WUFA Mobile	07551 067625
Committee Chair: Claire Harris	wufa.chair@gmail.com
Committee Secretary: Amy Slade	wufacommittee1@gmail.com
OFSTED	0300 123 1231

Registered Charity Number: 1174017 [office@wufa.co.uk](mailto:office@wufa.co.uk) 01993 8100444

## Important Notices

(Full Terms can be found in our Welcome & Information Pack)

### **ILLNESS:**

An ill child does not enjoy their session with us and can spread illness to others. Please do not send your child if they have an infectious illness. A child with sickness and diarrhoea must be completely clear of symptoms for 48 hours before returning to any session. Any regular/essential medication needs to be discussed with the Manager if it may need administering during their session time. Please remember to call or email us to let us know that your child will not be attending their booked session.

### **SAFETY & SECURITY:**

The main doors to our buildings are kept locked during session time. The Wufa garden has secure fencing and the children are only allowed outside with supervision. Children will only be sent home with the nominated carer. If someone else is to collect your child, please notify the session Supervisor. Fire drills are practised regularly throughout the year and indoor and outdoor safety checks carried out daily.

### **PARKING AND ENTRANCE GATES:**

If you are coming to Wufa in your car, please park responsibly. Do not park in Recreation Road as residents do not like their driveways blocked. Please do not park in the primary school grounds. Please can you ensure that you close the gate when arriving or leaving the building. This will help to keep the children away from the road and any traffic.

**INVOICES & ADDITIONAL CHARGES:** Invoices are sent via email monthly please email [office@wufa.co.uk](mailto:office@wufa.co.uk) from the account you wish to receive it. If you wish to receive a paper copy please make it known to the office. Please see our prospectus for full Terms of Business.

**ALLERGIES:** We have a list of current allergens from the Food Standards Agency that can be found in certain foods. This list can be found by our front door. If your child has an allergy or changing dietary requirements, please inform WUFA management via the [office@wufa.co.uk](mailto:office@wufa.co.uk).

**PASSWORD & COLLECTION:** If your child is being collected by someone else you MUST inform WUFA office on 01993 810044 or Email: [office@wufa.co.uk](mailto:office@wufa.co.uk).

**MBL PHONES & HAND HELD EQUIPMENT:** WUFA premises and School is a MBL and internet free zone. Parents/carers/children found to be using such devices will be asked to leave immediately.

**FACEBOOK:** Is regularly updated, look up "Woodstock Under Fives" and "Like" our page for regular updates.

Follow this link to check your eligibility for 15 hour and 30 hour funding

<https://www.childcarechoices.gov.uk/>

Funded 2's eligibility checker: <http://www.oxfordshire.gov.uk/twoyearoldfunding>

Early Years Pupil Premium: <http://www.oxfordshire.gov.uk/eyp>



Registered Charity Number: 1174017 [office@wufa.co.uk](mailto:office@wufa.co.uk) 01993 8100444



# **The Tiptoe Nativity**

**&**

## **Sing Song 2017**

**Wednesday 13<sup>th</sup> December 2pm**

**This exciting event is open to ALL WUFA Pre-School children. If this is not your normal session an adult must remain present throughout. Siblings very welcome!**

**If your child attends another local setting please let us know. All children have enjoyed practising so it would be lovely to see them all join us!**

**Refreshments and a visit from Father Christmas at 2.45, ends 3pm.**

**A donation of £3 per adult will be requested on entry**